

AFRICAN UNION

الاتحاد الأفريقي



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Date : June 18, 2014

Mr. Alhassane Diallo
Director General, ACMAD
African Center of Meteorological Application for Development (ACMAD)
85, Avenue des ministeres
Bp: 13 184 Niamey - Niger
Niger

Dear Mr. Diallo,

After a thoughtful scrutiny, the Grant Evaluation Committee has deemed the grant proposal ready for official submission to AUC. Hence, you are kindly requested to send your grant proposal officially to the AUC, three original hard copies and a 2 soft copies in two CD. However, the Evaluation Committee has pointed out some critical issues which should be given due attention during implementation. These are the following:

Difference between continental regional and national training:

This has been clarified in the latest version of the proposal by adding a diagram as proposes by one member of the evaluation committee.

A clearer terminology was applied distinguishing the training in 1) regional and 2) continental is applied.

To enhance clarity and consistency working package in the latest version of the implementation plan, during inception phase and prior consultations with the partners will be refined.

Agricultural and hydrological drought outlook.

Here there would be a need of explaining which methodology, approaches and activities will be used for the creation of this agricultural and hydrological drought outlook.

Hence, it is required that, in the very early phase of implementation, this aspect will be fully clarified. To this aim, as also suggested by ACMAD, during the meeting on "Product definition" methods, tools and data will be fully harmonised to then contribute to the production of the continental bulletin.

Other aspects to be considered during implementation are to identify more precisely target users by service and include impact indicators in the logical framework.

Strengthen the Climate Change Assessment Service.

This seems to be a unique role for ACMAD to provide information which can be used in government policies on long term policy changes which will be required over a 20-30 year time scale, such as changes to cropping systems or areas for home building. It is expected that during implementation this area will be well covered.

Finally, ACMAD will have to submit all the **required administrative documentation** in a way that the application is complete (see complete list below).

- 1) A cover letter for submission to the AUC of your grant application and the contractual documents related to it.
- 2) 1 original full grant application document with the signed and stamped originals of all the mandates and other attests and certificates included plus 2 copies.
- 3) 1 original of the contractual documents with the signed and stamped originals of the documents like LEF and FIF

This includes – the special conditions and all its annexes

- Annex I: Description of the Action (including the Logical Framework of the Project and the Concept Note) This is the descriptive part of your application
- Annex II: General Conditions applicable to European Union-financed grant contracts for External Actions
- Annex III: Budget for the Action (worksheets 1 and 3)
- Annex IV: Contract-award procedures
- Annex V: Standard request for payment, financial identification form (FIF) an Legal identity form (LEF) – LIF and FIF are required also for co-applicants
- Annex VI: Model narrative and financial report
- Annex VII: Terms of reference for an expenditure verification of a Union financed grant contract for external actions and model report of factual findings
- Annex VIII: Not applicable for you
- Annex IX: Standard template for Transfer of Asset Ownership

- 1) An official copy of the payroll of ACMAD including the positions (links to) the salaries included in the budget
- 2) Your request for payment for your first advance payment with its cover letter (separate envelope)

Sincerely yours,



Fok **Dr. Abebe Haile Gabriel**
Director
Department of Rural Economy and Agriculture
African Union Commission

CC :

- Head of EU Delegation
- MESA PSC Chairperson
- Mr. Stephan Fox (EU Delegation to the AU)
- Mr. Vincent Gabaglio (EUMETSAT)
- Mr. Marco Clerici (JRC)
- Mr. Massimo Amorosi (MESA)